

JUNE 2016 - SALARIES

<u>DIRECTORATE</u>	<u>2016/17</u>			<u>2015/16</u>		
	<u>EXPENDITURE TO 30/06/16</u>	<u>BUDGET PROVISION (ORIGINAL)</u>	<u>VARIATION FROM BUDGET (ORIGINAL)</u>	<u>EXPENDITURE TO 30/06/15</u>	<u>BUDGET PROVISION (ORIGINAL)</u>	<u>VARIATION FROM BUDGET (ORIGINAL)</u>
	<u>£000</u>	<u>£000</u>	<u>%</u>	<u>£000</u>	<u>£000</u>	<u>%</u>
CHIEF EXECUTIVE	66	65	1.5	45	45	0.0
RESOURCES *	1,385	1,463	-5.3	1,384	1,446	-4.3
GOVERNANCE *	898	919	-2.3	806	837	-3.7
NEIGHBOURHOODS *	1,178	1,231	-4.3	1,098	1,162	-5.5
COMMUNITIES *	1,875	1,928	-2.7	1,799	1,833	-1.9
TOTAL	5,402	5,606	-3.6	5,132	5,323	-3.6

* Agency costs are included in the salaries expenditure.

Please note a vacancy allowance of 1.50% has been deducted in all directorate budget provisions.

The expenditure figures now include the 1% pay increase, including backpay.

	16/17 Full Year Budget £'000	First Quarter			16/17 Variance Budget v Actual		Comments
		16/17 Budget £'000	16/17 Actual £'000	15/16 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Museum	84	58	69	25	11	19	Business rates were paid in Month 3 in 2016/17 there was a slight delay last year meaning the charge was not applied until month 4. This amounts to £27,000. Since this time last year the museum have had additional storage costs owing to the impending closure of Langston Road. This amounts to £17,000 a quarter.
Bed & Breakfast Accommodation	147	25	64	21	39	156	The expected increase in caseload has been exceeded and is expected to continue. Rents shown below are also higher as a result.
Grants to Voluntary Groups	93	23	18	10	-5	-22	The spend on grants is lower initially as Grant release tends to be slow in first part of the year. It is often difficult to predict exact expenditure patterns from year to year as timing is dependant on the organisations providing the necessary information to enable the grants to be released.
Voluntary Sector Support	170	93	93	76	0	0	The variance between years is because the safer places contribution in 2015/16 was not paid until month 5.
<u>Major income items:</u>							
Bed & Breakfast Accommodation	150	25	64	37	39	156	Rents are up due to increased caseload.
	644	224	308	169			

	16/17 Full Year Budget £'000	First Quarter			16/17 Variance Budget v Actual		Comments
		16/17 Budget £'000	16/17 Actual £'000	15/16 Actual £'000	£'000	%	
Major income items							
Development Control	928	211	263	237	52	25	Uncertainty in the economy is having a positive effect on planning application and pre-planning application submissions as householder extensions become the preferred option against moving house.
Building Control Fee Earning	425	110	149	125	38	35	Building Control fees are higher than the profiled budget and greater than the previous year actual which is a reflection of the change in the building industry. In addition, the Building Control service have continued to grow the Local Authority Building Control Partnership portfolio which has seen additional members joining in the first quarter of 2016/17 allowing them to increase its share of the market.
Local Land Charges	176	48	45	50	-3	-6	The first quarter of 2016/17 has seen reduced levels of fee income compared to the first quarter of the previous year and the budget to date. It is difficult to predict the number of searches the service will receive as it is determined by the buoyancy of the housing market.
	1,529	369	457	412			

	16/17 Full Year Budget £'000	First Quarter			16/17 Variance Budget v Actual		Comments
		16/17 Budget £'000	16/17 Actual £'000	15/16 Actual £'000	£'000	%	
Major expenditure items:							
Refuse Collection	1,292	116	125	98	9	8	The variance is due to the additional cost of recently built properties needing the waste collection service.
Street Cleansing	1,226	129	72	115	-57	-44	The underspend relates to Street Arisings and an Opening Creditor on weedspraying.
Recycling	2,681	203	288	199	85	42	Profile expects one Biffa payment of the three for the quarter. The variance relates to charges for collections from new properties that came on line during 2015/16 and a rebate to the contractor as recycling income received by Biffa is lower than expected.
Highways General Fund	46	0	0	0	0	N/A	No variance
Off Street Parking	553	229	213	215	-16	-7	This budget includes surface maintenance which tends to be spent in the final quarter.
North Weald Centre	209	77	44	55	-33	-43	Runway Maintenance is up but a wide variety of other budget heads are under spent.
Land Drainage & Contaminated Land	129	11	0	17	-11	-100	This is a maintenance driven budget and has a volatile pattern of spend. No expenditure has been necessary so far this year.
	6,136	765	742	699			

	16/17 Full Year Budget £'000	First Quarter			16/17 Variance Budget v Actual		Comments
		16/17 Budget £'000	16/17 Actual £'000	15/16 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Forward Planning/Local Plan	643	126	25	2	-101	0	There was expected to be little expenditure in the first quarter but the actual is lower due to slippage in the programme.
<u>Contract cost Monitoring</u>							
Leisure Facilities:-							
Loughton Leisure Centre	-244	-41	-47	-16	-6	15	} The in year variances are due to contractor invoices being one month in arrears at the end of June 2016, but the profiles allow for this. This } situation also occurred last financial year.
Epping Sports Centre	310	52	53	26	1	2	
Waltham Abbey Pool	517	86	87	43	1	1	
Ongar Sports Centre	294	49	50	25	1	2	
	877	146	143	78			

DIRECTORATE FINANCIAL MONITORING - NEIGHBOURHOODS (3)

	16/17 Full Year Budget £'000	First Quarter			16/17 Variance Budget v Actual		Comments
		16/17 Budget £'000	16/17 Actual £'000	15/16 Actual £'000	£'000	%	
<u>Major income items:</u>							
Refuse Collection	54	14	16	12	2	14	Bulk waste income is slightly above expectations, there has been an increase in collections made.
Recycling	1,509	-50	-136	4	-86	172	In 2015/16 the service enhancement payment from the County Council was received in Month 3 however in 2016/17 this arrived during August. Also recycling credits for April expected in quarter 1 of 2016/17 did not get processed until month 4.
Off Street Parking	1,344	249	219	218	-30	-12	Income from telephone payments is usually received monthly however there were again delays during the first quarter and none was received until month 4. The same thing happened last year.
North Weald Centre	789	297	296	256	-1	0	No major variance in year. In the prior year there was an on going rent review and outstanding arrears owing that were not resolved until the latter part of 2015/16.
Hackney Carriages	173	59	74	49	15	25	This income includes some 3 and 5 year licences paid in advance which distorts the actual figure. This amounts to around £9,000.
Licensing & Registrations	114	14	11	12	-3	-21	Income from liquor licences tend to be received during quarter 2 hence low income compared to the full year budget.
Fleet Operations MOTs	209	52	41	60	-11	-21	MOT income is down due to the uncertainties surrounding the relocation of the service to Oakwood Hill.
	4,192	635	521	611			

	16/17 Full Year Budget £'000	First Quarter			16/17 Variance Budget v Actual		Comments
		16/17 Budget £'000	16/17 Actual £'000	15/16 Actual £'000	£'000	%	
<u>Major income items:</u>							
Industrial Estates	1,132	519	537	515	18	3	Rents from the Industrial units are very slightly above expectations. There have been a few rent review increases agreed recently.
Business Premises - Shops	2,137	1,069	1,080	1,072	11	1	This income relates to non housing assets which include shops, doctors surgeries, a petrol station and public houses. Income is slightly above the profiled budget. The actual also includes rents billed in advance for the second quarter of around £540,000.
Land & Property	145	9	8	28	-1	-11	Commission is received from the David Lloyd Centre based on their turnover. Income relating to 2015/16 was accounted for last year, but received during the initial part of 2016/17. Income received from land and property in the first quarter of 2016/17 is on target with the profiled budget.
	3,415	1,597	1,626	1,615			

	16/17 Full Year Budget £'000	First Quarter			16/17 Variance Budget v Actual		Comments
		16/17 Budget £'000	16/17 Actual £'000	15/16 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Building Maintenance	523	67	46	42	-21	-31	Building Maintenance works are difficult to forecast but generally works are undertaken in the latter part of the year which allows for preparation work to take place initially. The actual spend to date at quarter one for building maintenance is similar to the previous years comparative.
Information & Communication Technology	950	559	558	553	-1	0	The budget comprises of the total cost of the councils ICT expenditure including the Switchboard, Mobile Phones and all of the major systems in use. Expenditure is in line with the current budget spending profile as the majority of maintenance contracts for systems are paid at the beginning of the year with network charges continuing to be paid throughout the year.
Bank & Audit Charges	125	1	1	1	0	0	No significant expenditure occurs in either audit or bank charges until quarter 2.
	1,598	627	605	596			
<u>Major income items:</u>							
Investment Income	378	95	78	103	-17	-18	Investment interest is distorted slightly by year end debtor journals. Whilst Investment balances are around £10m higher than expected there are a number of significant capital projects that are expected to call on these funds so the original figure is unlikely to be met. Having said that the timings of capital spend are somewhat unpredictable and the actual income received will be heavily dependent on the progress of these schemes in general and the retail park in particular. Interest rates have also fallen.
	378	95	78	103			

2016/17 DIRECTORATE FINANCIAL MONITORING - HOUSING REVENUE ACCOUNT

ANNEX 6

	16/17 Full Year Budget £'000	First Quarter			16/17 Variance Budget v Actual		Comments
		16/17 Budget £'000	16/17 Actual £'000	15/16 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Management & General	274	59	40	42	-19	-32	Expenditure is lower in 2016/17 due to less spending on Policy & Management, and Rent Accounting.
Housing Repairs	6,351	1,462	1,122	1,092	-340	-23	The underspend mainly relates to the Planned Maintenance of the HRA, £172,000, and Voids £163,000. The budget is profiled evenly across the year, as it is unknown when responsive repairs will arise.
Special Services	1,147	309	204	178	-105	-34	The main areas showing an underspend are: Sheltered Units and Grounds Maintenance.
	<u>7,772</u>	<u>1,830</u>	<u>1,366</u>	<u>1,312</u>			
<u>Major income items:</u>							
Non-Dwelling Rents	886	219	218	211	-1	0	No major variances.
Gross Dwelling Rent	32,032	8,008	7,939	8,064	-69	-1	The variance between years is due to the rent decrease which was 1.0% from April 2016. Voids are 1.2%, the Budget assumed 0.7%, a £40,000 difference.
	<u>32,918</u>	<u>8,227</u>	<u>8,157</u>	<u>8,275</u>			